



If Americans Knew is Now Accepting Internship Applications

If Americans Knew is a non-profit organization whose mission is to inform and educate the American public on issues of major significance that are unreported, underreported, or misreported in the American media. Our current focus is the Israel/Palestine conflict.

We are an extremely small, focused, and dedicated team, working in an area that we feel is of profound urgency and historic significance.

Interns would be expected to work a minimum of 10 hours a week and commit to the position for at least two months. The position is currently unpaid. We anticipate that it will be paid sometime in the future. We are looking for assistance in several areas:

Technical/Electronic:

- Computer and network set-up and trouble-shooting.
- Developing better formats and platforms for our work.
- Occasional website assistance

Research:

- Compiling and checking statistics, facts, etc.
- Assisting in media studies
- Creating short fact sheets and research reports.

Graphic Design:

- Improve design of current materials
- Design flyers, posters, booklets
- Experience with design programs required, QuarkXpress and Adobe PhotoShop a plus

Outreach and Community Education:

- Leafleting and flyering.
- Going to events such as lectures, movie screenings, music shows, etc., and setting up and staffing an If Americans Knew table of informational materials.
- Phoning organizations and the media.

General Office Work:

- Managing and organizing the office, including filing and answering phones.
- Maintaining our stock of informational materials.
- Preparing mail orders and taking them to the post office.

Requirements and qualifications:

- 10-hour commitment per week minimum, for at least two months.
- Detail-oriented, self-starters capable of multitasking
- Computer skills a plus (and required for Technical interns)

Please fill out the application below as completely as possible, by typing your answers directly into the blank fields. You should then save the file to your computer by pressing the image of a disk on the left side of the top toolbar, then print out the filled-out form, and send it to If Americans Knew, 914 Westwood Blvd., #235, Los Angeles, CA 90024. If you run out of space, continue your answers on another sheet. For more information, contact us at 310.441.8580 or contact@ifamericansknew.org.

Application for Internship at If Americans Knew

Full Name _____ Phone Number _____

Email Address _____

Address _____

City _____ State _____ Zip _____

Education Received _____

Field of Study _____

Grade Point Average _____

Why would you like to intern with If Americans Knew?

What is your experience/background with the Israel/Palestine conflict?

What intern position can you fill? (Check all those that apply.):

- | | |
|---|--|
| ☐ Technical/Electronic | ☐ General Office Work |
| ☐ Graphic Design | ☐ Outreach/Education |
| ☐ Research | ☐ Other: _____ |

What skills do you have that may be useful to If Americans Knew?

Please provide at least two references (include others on a separate sheet or at the bottom of the page):

Name	Phone	Relationship
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1.

2.

Is there any extra, related information you would like us to know about you?